Issue Introduction
To seek Board of Directors approval to proceed with the commitment to initiate the project with the issuance of tender documents for the future contract as part of the Aquatic Centre Pool Deck Rehabilitation project.

History/Background Factors
The Aquatic Centre has targeted the pool deck replacement for the past 4 years. A limiting factor had been the cost of the project, with costs of the work previously tendered exceeding the budget.

As a critical project in the long term maintenance of the aquatic centre, the 2019-2023 budget has presented an increase to the service requisition, up to the limit of a 25% increase for the next 5 years.

The process to increase the requisition requires an amendment to the service establishment bylaw, with the first three readings of the bylaw by the Board of Directors completed in November 2018. Subsequent approvals have been received from Area D and the City of Grand Forks in January 2019.

The adoption of the bylaw is scheduled for approval with the Board of Directions on January 31st, 2019.
Implications

**Contract Risks**
Staff are intending to initiate the project following the adoption of the bylaw, scheduled for today January 31\textsuperscript{st}, 2019. Preparatory work has been completed such that staff can immediately tender the project in February 2019. At the time of tendering, the RDKB will commit to an intent to complete the work and once bids are received will have entered into a ‘Contract – A’ with any company who submits a compliant bid.

To not proceed with the project and award a contract, will carry a limited liability to the RDKB. In addition to an implied responsibility, withdrawing from the process once started may also lead to negative impacts to our reputation.

**Financial Risks**
A critical component of the project plan is to tender the contract work as soon as possible at the start of the year. Seeking to secure contract services early in the year provides the best opportunity for pricing at estimated rates. Should tendering be started later in the year, specialist contracts who may provide the required services may have limited remaining resources and this often leads to an escalation of prices as the demand for their services increases.

**Schedule Risks**
This project will demand the skills and experience of a more specialist contractor with the implementation of the work in the summer shutdown of 2019 being a highly competitive time. Should there be delays in progressing to tender and contract early in 2019 we may find there are no contract resources available to complete the work to our intended schedule and expectations.

**Advancement of Strategic Planning Goals**
Following the plan to execute contract work as early as possible in 2019 follows the strategy - ‘Exceptional Cost Effective and Efficient Services – Ensure responsible and proactive funding for core services.

**Alternatives**
As this time staff have no recommended alternatives.

**Recommendation**
That the Board of Directors approve staff to initiate the Aquatic Centre Pool Deck Rehabilitation Project, as per the reported titled Grand Forks / Area D Aquatic Centre - Commitment to contract pool deck rehabilitation project, dated January 24\textsuperscript{th} 2018;

Further that staff will tender the project at the earliest opportunity.